MIDVALE CBC COMMUNITY CLINIC PHYSICAL THERAPY

CLINIC PHOTO “TOUR” & ORIENTATION
Welcome to Midvale CBC Community Clinic Physical Therapy!

We have now moved into a more temporary location at the former Midvale City Center: 655 W Center Street (on 7720 S) Midvale Utah 84047
Directions

The former Midvale City Center is near the intersection of 625 W and 7720 S. For directions, search the address in Google maps or follow this link: map
When you arrive:

Parking

Students may park in the back parking lot. (please try to leave the spots closest to the building for patients)

Entrance

Enter through the south east side door. (will be unlocked by CBC staff at 8:15 am)
Clinic Layout, Flow, & Setup

Our section of the city center doesn’t have any programming scheduled most weekends. However, the dental and medical clinics open every other day during the week so we must setup/take down the clinic every Saturday and put back any supplies that belong to the other clinics where we found them.

Use these pictures to familiarize yourself with the “lay of the land” prior to volunteering and then refer to the “Opening Checklist” in the Clinic Reference Manual for further setup information the day-of.
Inside the front entrance is the Court House lobby which serves as the clinic’s reception and waiting area. The entrance to the office and treatment rooms is the door at the red arrow and the exercise room/dental clinic and storage can be found by going through the door at the blue arrow.
At the far end of the exercise room/dental clinic is the **STORAGE CLOSET**. Here you will find all of the necessary equipment/supplies for setting up and operating the clinic including:

- Portable treatment tables
- Cloth partitions
- Folding table
- 2 supply carts
- Other miscellaneous supplies (stool, mirror, bolster, foam roller, etc.)
- Printer

Please note that these are literally prison cells and will lock on you if you close the door. **DO NOT LOCK YOURSELF OR OTHERS IN THE STORAGE.**
There are two treatment rooms that the medical clinic uses. Feel free to use these rooms but please return anything to its proper when you are done. The waiting room can be found behind the door pointed out by the red arrow.
Office

- **CBC Staff** will sit at the front desk and check in patients as they enter. Our two, small, filling cabinets can be found behind them along the back wall.

- **SETUP:**
  
  Plug in and set up the printer in a convenient spot in the office.
CBC STAFF

Oli

Maria
RECEPTION & WAITING AREA

CLINIC FLOW: Once patients have finished filling out the necessary paperwork, they will wait in the lobby. Students will come greet their patients here, introduce themselves/the attending PT, and then bring the patient back into the treatment room.
TREATMENT ROOM

_setup (continued):

- Place both supply carts (and other miscellaneous supplies i.e. mirror, bolster, foam roller, stool, etc.) along the wall close to the treatment rooms.
Familiarize yourself with the following forms which will be used at the clinic to document patient care (also available on our website or your reference: www.health.utah.edu/pt/pro-bono/students.html). At the clinic, these will be accessed and filled out electronically.

*Note the differences between INITIAL EVALUATION and RETURNVISIT*
When a patient comes in for an INITIAL EVALUATION...

...THEY will fill out: a PT Intake Form (handwritten copy)
When a patient comes in for an INITIAL EVALUATION ...

...THEY will fill out: a region-specific Functional/ Disability Assessment (handwritten copy) such as the...

- ODI (back)
- NDI (neck)
- DASH (upper extremity)
- LEFS (lower extremity)
When a patient comes in for an INITIAL EVALUATION ...

...YOU will fill out: a region-specific Eval Form (must complete the fillable-format electronic document AND print a copy for the pt file)
When a patient comes in for a RETURN VISIT...

...THEY will fill out: an updated Region-specific Functional/Disability Assessment (handwritten copy) such as the...

1. ODI (back)
2. NDI (neck)
3. DASH (upper extremity)
4. LEFS (lower extremity)
When a patient comes in for a RETURN VISIT ...

...YOU will fill out: a **Daily Note** (must complete the fillable-format electronic document AND print a copy for the pt file)
The End

THANK YOU for taking the time to orient yourself to the clinic!

We realize this is A LOT of information, but wanted things to at least look familiar when you enter the clinic on your first day…REMEMBER there will be a Floater present to help you through the process & answer questions as they arise.

Once you have gone through the Student Training Manual and this Power Point, please:

• Read through the Professional Code of Conduct & Dress Policy, Grand Rounds Format and Example, and Documentation Cheat Sheet
• Take the online training quiz
• Complete/sign the:
  • Training Requirements and Statement of Completion
  • Confidentiality & Information Security Agreement
  • Media/Photo Release Form
  • Student Contact/Emergency Contact Information
Read through the Professional Conduct & Dress Policy, Grand Rounds Format & Example, and Documentation Cheat Sheet.

Take the online Training Quiz.

Complete/sign & return the:

- Training & Requirements Statement of Completion
- Confidentiality & Information Security Agreement
- Media/Photo Release Form
- Student Contact/Emergency Contact Information