Access to the clinic’s U Box account will be given to student volunteers a few days prior to their designated day to volunteer at the clinic. This will provide them with a way to review any prior evaluation and daily note documentation to better prepare for their patients’ appointments and formulate a “game plan” with their fellow student volunteer.

In order to gain access to the clinic’s U Box account, all student volunteers **MUST** have their own U Box account activated. To do this, follow these directions:

1. Go to [http://it.utah.edu/box/](http://it.utah.edu/box/)
2. Click the big “LOGIN” button
3. Enter in your login and password you use to access CIS
4. Click the button to agree to the University of Utah’s Terms of Service
5. Voila! You now have your very own U Box account!
6. Make sure to bookmark the website for easy access.

Two or three days prior to your scheduled day, you will be sent an email granting you access to the clinic’s box folder.

If you have any issues with activating or logging into your account or are unable to get access to the clinic’s Box folder, please email the pro-bono clinic’s technology officers (found in the student training manual).