Petition Form
Student Request: To be filled out by student

Name: ____________________________ Major: (check one)

☐ ESS: Exercise Science
☐ ESS: Fitness Leadership
☐ ESS: Exercise Physiology
☐ PETE
☐ Undeclared
☐ Incoming Transfer Student

Student UID number: ____________________________

Transfer Course Number and Title: ____________________________

Transfer University: ____________________________

Student Checklist:
☐ The transfer course appears on my DARS report under “Summary of Transfer Credit”.
☐ I’ve attached a copy of the course syllabus which includes:
  • Textbook Name and Author
  • Course Description
  • Course Outline of topics and material covered

Once you have completed the above checklist, please submit this petition form and your syllabi to:

essadvisor@hsc.utah.edu
or
ESS Advising Office
H PER N Room 239
Wendy McKenney or Rachel Bonnett

The transfer credit review can take up to one month. All communication will be through your Umail account. You will receive an email to your Umail account acknowledging receipt of your petition and an email to your Umail account once the initial review is complete. If you have not heard back from advising in 3-4 weeks, please email essadvisor@hsc.utah.edu to check on the status of your petition.

Faculty Review: For Department Use Only

☐ Approved
☐ Denied
☐ Additional Information Needed:

Reviewer Signature: ____________________________ Date: ____________________________