



University Research Committee (URC)

Application and Proposal Guidelines

for

Faculty Research and Creative Grants

Faculty Fellow Awards

Distinguished Scholarly and Creative Research Awards

URC Faculty Research and Creative Grant

Tenure track faculty, as defined by the Policies and Procedures Manual of the University of Utah, and the rank of Lecturer, if the applicant holds an appointment that is at least 50% FTE, are eligible to apply for modest grants for a specific research or creative project. A faculty member may request money for equipment, supplies, travel, hourly wages for assistants, consultant fees, and miscellaneous other uses as approved by the Research Committee. Funding of proposals in the Colleges of Engineering, Medicine, Mines and Earth Sciences, Nursing, Pharmacy, and Science will be made to junior faculty who have not yet achieved tenure.

There will be **three submission cycles per year** (based on the availability of funding) with deadlines at the close of business (5:00 p.m.) on **August 15**, **November 15**, and **February 15** of each year. If the 15th falls on a weekend or holiday, applications are due on the first workday following the 15th. Applicants submitting proposals for the August 15 cycle will be informed of the committee's recommendations at the end of October. Applicants submitting proposal for the November 15 cycle will be informed of the committee's recommendations at the end of January. Applicants submitting proposals for the February 15 cycle will be informed of the committee's recommendations at the end of April. The maximum grant is \$6,000. Proposal size is limited to no more than three pages plus a one-page bibliography, a cover page, a budget page, and a three-page curriculum vita or biographical sketch.

- [Instructions to Applicants](#)
- [Cover Page](#)
- [Abstract](#)
- [Budget Page](#)
- [Proposal](#)
- [Final Report](#)
- [Independent Review: Faculty Research](#)
- [Independent Review: Faculty Creative](#)

URC Faculty Fellow Awards

These Awards are available to tenure track faculty in all disciplines to provide a semester of release time on full salary for scholarly pursuits of research or creative projects. The University

Research Committee awards the sum of \$7,500 to the department to defer the cost of the awardee's release time. Release time can be taken no earlier than fall semester of the next academic year and must be taken within 2 years from the date of the award. Applicants may also apply for a Faculty Research or Creative Grant to carry out their research/creative agenda during their release time. Applications are due in the applicant's departmental office by October 2. Department chairs must forward the applications to their dean by October 9. Deans must forward the applications to the Vice President for Research office at 210 Park Building by 5:00 p.m., October 16.

- [Instructions to Applicants](#)
- [Application: Part A](#)
- [Application: Part B](#)

Distinguished Scholarly and Creative Research Awards

No more than three awards are given each year to outstanding tenure track faculty members from all disciplines who have distinguished themselves and the University through research or creative effort. The recipient receives public recognition plus a \$10,000 grant to be used at his or her discretion. To be considered, a faculty member is nominated for the award by a colleague, his/her department, or college. Nominations are due in the Vice President for Research Office, 210 Park Building, by 5:00 p.m., October 15.

- [Instructions to Applicants](#)

Distinguished Scholarly and Creative Research Award Recipients (1965-Present)

For more information regarding the above programs, contact

Jo Ann Murray in the Vice President for Research Office

210 Park Building

581-7236